

HOYT ARBORETUM FRIENDS BOARD OF DIRECTORS
BOARD CANDIDATE NOMINATION FORM

Nominator Name:	Date:
Candidate Name:	Relationship:

Work Contact Information:

Address:	Phone:
	Cell Phone:
E-mail address:	

Home Contact Information:

Address:	Phone:
	Cell Phone:
E-mail address:	

Do you personally know the candidate? Yes No

Have you discussed the nomination with the candidate? Yes No

Would you be willing to help approach the candidate for Board membership? Yes No

Why do you think this person would make a good Board member?

Occupation and Employer:

Specific skills/talents the candidate might contribute to the Board of Directors:

Community, Volunteer and Professional Affiliations:

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Please indicate areas of expertise that the candidate could utilize on behalf of HAF:

<p>Functional and Professional Skills</p> <input type="checkbox"/> Accounting/Audit <input type="checkbox"/> Education/Outreach <input type="checkbox"/> Environmental Engagement <input type="checkbox"/> Finance (budgeting and planning) <input type="checkbox"/> Horticulture/Landscaping <input type="checkbox"/> Fundraising <input type="checkbox"/> Information Technology <input type="checkbox"/> Legal <input type="checkbox"/> Business management <input type="checkbox"/> Marketing/public relations	<p>Institutional Support</p> <input type="checkbox"/> Events Planning <input type="checkbox"/> Major Gifts <input type="checkbox"/> Planned Gifts <input type="checkbox"/> Volunteer Management <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Board Development <input type="checkbox"/> Grant Writing <input type="checkbox"/> Influential Contacts <hr/>	<p>Advocacy</p> <input type="checkbox"/> Government Relations <input type="checkbox"/> Issues Advocacy <input type="checkbox"/> Public Outreach
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<p>Age:</p> <input type="checkbox"/> Under 35 <input type="checkbox"/> 35-50 <input type="checkbox"/> 51-65 <input type="checkbox"/> Over 65	<p>Race/Ethnicity:</p> <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> Hispanic/Latin <input type="checkbox"/> American Indian <input type="checkbox"/> Caucasian <input type="checkbox"/> Other	<p>Gender:</p> <input type="checkbox"/> Male <input type="checkbox"/> Female
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Geographical Location:

<input type="checkbox"/> Washington Park Neighbor	<input type="checkbox"/> Portland Metro Region
<input type="checkbox"/> City of Portland	<input type="checkbox"/> Outside Metro Area

HAF Board member minimum expectations:

Terms for HAF Board members are two years and can be renewed. Board members are expected to attend six board meetings, an annual retreat, major events and special meetings – a minimum of 60% attendance is required. Members are expected to serve on at least one Board committee, advocate on behalf of the Hoyt Arboretum, help with fundraising, make an annual financial contribution and become a member of HAF. The Board meets bimonthly on a year-round basis for approximately two hours.

Thank you for nominating a candidate for the Board of Hoyt Arboretum Friends. Information collected from these profiles will be used to compile a list of prospective candidates for consideration by the HAF Board of Directors.

Mail to: Executive Director
 Hoyt Arboretum Friends
 4000 SW Fairview Boulevard
 Portland, OR 97221