

HOYT ARBORETUM FRIENDS BOARD OF DIRECTORS
BOARD CANDIDATE INFORMATION AND SKILLS PROFILE

Candidate Name:	Date:
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Work Contact Information:

Address:	Phone:
	Cell Phone:
E-mail address:	

Home Contact Information:

Address:	Phone:
	Cell Phone:
E-mail address:	

<i>Birthday (Month/Day):</i>

<i>Why are you interested in serving on the HAF Board?</i>

<i>Occupation and Employer:</i>
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<i>Specific skills/talents you might contribute to the Board of Directors:</i>

Community, Volunteer and Professional Activities:

<i>Organization Name</i>	<i>Position(s) Held</i>	<i>Length of Service</i>

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Please indicate areas of expertise that you could utilize on behalf of HAF:

<p>Functional and Professional Skills</p> <input type="checkbox"/> Accounting/Audit <input type="checkbox"/> Education/Outreach <input type="checkbox"/> Environmental Engagement <input type="checkbox"/> Finance (budgeting and planning) <input type="checkbox"/> Horticulture/Landscaping <input type="checkbox"/> Fundraising <input type="checkbox"/> Information Technology <input type="checkbox"/> Legal <input type="checkbox"/> Business Management <input type="checkbox"/> Marketing/Public relations	<p>Institutional Support</p> <input type="checkbox"/> Event Planning <input type="checkbox"/> Major/Individual Gifts <input type="checkbox"/> Planned Gifts <input type="checkbox"/> Volunteer Management <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Board Development <input type="checkbox"/> Grant Writing <input type="checkbox"/> Influential Contacts	<p>Advocacy</p> <input type="checkbox"/> Government Relations <input type="checkbox"/> Issues Advocacy <input type="checkbox"/> Public Outreach
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<p>Age:</p> <input type="checkbox"/> Under 35 <input type="checkbox"/> 35-50 <input type="checkbox"/> 51-65 <input type="checkbox"/> Over 65	<p>Race/Ethnicity:</p> <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> Hispanic/Latin <input type="checkbox"/> American Indian <input type="checkbox"/> Caucasian <input type="checkbox"/> Other	<p>Gender:</p> <input type="checkbox"/> Male <input type="checkbox"/> Female
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Geographical Location:

<input type="checkbox"/> Washington Park Neighbor	<input type="checkbox"/> Portland Metro Region
<input type="checkbox"/> City of Portland Other	<input type="checkbox"/> Outside Metro Area

HAF Board member minimum expectations:

Terms for HAF Board members are two years and can be renewed. Board members are expected to attend six board meetings, an annual retreat, major events and special meetings – a minimum of 60% attendance is required. Members are expected to serve on at least one Board committee, advocate on behalf of the Hoyt Arboretum, help with fundraising, make an annual financial contribution and become a member of HAF. The Board meets bimonthly on a year-round basis for approximately two hours.

Thank you for your interest in serving on the board of Hoyt Arboretum Friends. Information collected from these profiles will be used to compile a list of prospective candidates for consideration by the HAF Board of Directors.

Mail to: Executive Director
 Hoyt Arboretum Friends
 4000 SW Fairview Blvd
 Portland, OR 97221